

BEDFORD EULESS SOCCER ASSOCIATION

STANDING RULES FOR REGISTRATION AND TEAM FORMATION

Revised 6/15/2005

Registration:

A player is considered a "registered player" only after the following three conditions have been met: 1) The appropriate USYSA form (registration form) has been completed, and the appropriate NTSSA release form has been submitted (if necessary); 2) The registration fee has been paid; and 3) The player has been assigned to a team.

All out of district players playing in BESA must have an NTSSA release form from their Home Association.

Prior to each season, the Board will establish the registration fee structure.

The registrar will set dates for early registration and regular registration and will make arrangements for registration locations.

Late registrations: After the dates for regular registration have passed, late registrations will be accepted on a space available basis only. Late registrations may be allowed until the start of the league season and thereafter only at the discretion of the registration committee. The intent is to use late registrants to add to a team when its roster size falls below the average roster size of the team's age division.

Refunds: A full refund of the registration fee will be given if requested in writing prior to the end of the regular registration period. A full refund will also be given for any player who, prior to the season, cannot participate due to medical reasons or who makes a select soccer team. All other refund requests prior to the start of the league season will be assessed a \$10 refund charge. No refunds will be allowed after the first game, or if the child has received a uniform.

TEAM FORMATION:

Team formation is the responsibility of the individual league secretary but is monitored by the Registration Committee. If the league secretary is a coach or a manager in the age division to which he/she is assigned, then the registrar or another secretary will do the team formation for that age division. The BESA By Laws direct that the player's age and the neighborhood concept are the prime factors in team formation. Players are assigned to teams using the following guidelines:

1. First, players are grouped into age divisions. An age division includes all players who were born in the same 12-month period running August 1 through July 31 (ex., players born between August 1, 1980 and July 31, 1981 are placed in the same age division.).
2. Second, players who request to return to their team from the immediately preceding season will be assigned to those teams.
3. Remaining players are assigned to teams with other players from (or near) their neighborhood school, to the extent possible.
4. Players may request to be transferred from their team from the immediately preceding season. Reassignment will be in accordance with the other guidelines.

PLAY-UPS:

The younger of two siblings with birth dates that fall within a twelve month period will be allowed to play up with the older sibling with a letter from the player's parent or legal guardian. The letter must be updated every soccer year. Players requesting to move up one age division will be allowed to do so on a space available basis with a letter from the player's coach and the player's parent or legal guardian. These letters must be updated every soccer year. Players with August birthdays will be allowed to play up one age division with a verbal request from the player's parent or legal guardian.

TEAM SIZES:

Roster sizes will be as follows:

	<u>Maximum</u>	<u>Minimum</u>
Under 5	8*	4
Under 6	8	4
Under 7, 8	10	5
Under 9, 10	12*	8
Under 11, 12	16*	11
Under 13, 14	18	11
Under 15, 16	18	11
Under 17 +	22	11

Maximum -- This is the maximum roster size allowed by NTSSA for the respective age groups.

* In the case of the designated age groups, the maximum roster size will be set by BESA.

Minimum -- This is the maximum number of players allowed on the field of play for the age groups. While this roster size will not generally be considered adequate, it will allow the registration committee to have flexibility in making the determination on an individual case basis. The roster sizes will be set so that each team in an age division will be within one player of every other team in that division. This will be maintained as long as there is a waiting list in the age division and as long as players can be legally added to a team.

ADDING AND DROPPING PLAYERS:

Dropping a player from a team -- A player may be dropped from a team under the following circumstances:

1. The player has moved and can no longer attend practices and/or games.
2. The player is unable to play due to medical reasons.
3. The player cannot attend practices or games and therefore is not an active member contributing to the team.
4. The player has been suspended from the team for the season pursuant to Article IV, Section 2 of the BESA By Laws.

To drop a player, a coach or a parent must contact his/her commissioner. The commissioner will verify the situation with the player, if applicable. The coach will be informed of BESA's decision concerning the player.

Adding a player to a team --

A player can only be added to a team if the team has fewer players than the average number of players on other teams in the same age division. All requests to add players on teams must be approved by the Registration Committee. The procedures to add a player are as follows:

1. Contact the secretary for the age division of the team and verify the following:
 - a. That a player can be added to the team
 - b. There are no players on the waiting list. **Players on the waiting list will be given priority for placement.**
2. If the secretary gives approval, then the parent of the child must call the BESA phone number (354-4774, box #123) and leave the following information:
 - a. Parent's name
 - b. Child's name
 - c. Child's birthday
 - d. Child's neighborhood school
 - e. Phone number

If the registration committee approves the addition of the child, the player will be contacted by the registrar or the appropriate age group secretary. The coach will be notified of the new player after the registration process is complete. All players must be added to a team prior to the first game of the league season. This allows sufficient time (about four weeks) to straighten out any discrepancies among the teams and replace players who cannot play. Players will be added after the first game only under very unusual circumstances.

ROSTERS FOR TOURNAMENT PLAY:

If a team wants to participate in an NTSSA-sanctioned tournament, the coach must contact the commissioner of the appropriate age group with the dates of the tournament. The coach must also contact the registrar to obtain a copy of the official roster and add/drop sheets of his/her team to submit to the tournament officials. In the case of Fall pre-season tournaments (i.e., those tournaments whose dates occur before the beginning of the Fall season), no rosters for recreational teams will be available before September 1. Rosters for select teams will be available after try-outs are completed and all registration forms have been turned in to the registrar. No team may begin practice for a pre-season tournament until given permission by the appropriate age group commissioner, and in no case sooner than two weeks prior to the tournament. No rosters for the Spring season will be available before the Spring Coaches meeting. Tournaments occurring between the Fall and the Spring seasons must be played with the Fall roster.

Any exceptions to these rules must be brought before the BESA Board of Directors for approval.